**2019 Barrister’s Ball Banquet Seating Request Form**

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| Printed forms must be returned by **5:00 p.m. on Wednesday, March 20, 2019**  to the Social Affairs mailbox in the SBA office, library basement.  Questions? Email us at [sbasocial@nesl.edu](mailto:sbasocial@nesl.edu). |

Please fill out the form completely. Before submitting, make sure EVERYONE listed has registered to attend Barrister’s Ball. We do not guarantee your requests on any incomplete or late forms.

Tables seat 10 people. If you do not have 10 people at your table, the committee will add other students to the table or may need to split up your table.

Your table number will be included in the email that you will receive the week of the event from [sbasocial@nesl.edu](mailto:sbasocial@nesl.edu). This email will contain your electronic ticket to the banquet in the body of the email. You are responsible for making sure the email does not get lost in your spam or junk email box. While you are not required to print your table number and bring it with you, you may be asked to show the email on your phone for table verification purposes.

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| **FORM INSTRUCTIONS:**  **Name:** If you paid online with a credit card that was under someone else’s name (like your parent or significant other), please indicate that. Also, only include your guest’s full name if he/she made and paid for a reservation separately; otherwise, writing “Guest” is sufficient.  **Year:** Day 1Ls, please include section (e.g., 1L-D2). For 1LEs, 2Ls, 3Ls, and 4Ls, year and division is sufficient.  **Vegetarian Preference/Food Allergy:** The hotel requires that we submit these requests in advance. |

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|  | **Name** | **Year** | **Vegetarian/Vegan**  **Preference** | **Food**  **Allergy** |
| *Example* | *Ex: Portia Nessel*  *(purchased by Robert Nessel)* | *1L-D2* | *No, thank you!* |  |
| *Example* | *Ex: John Doe* | *3LE* | *Yes, please!* | *Shellfish* |
| *Example* | *Ex: John’s guest* | *n/a* | *No, thank you!* | *Lactose Intolerant* |
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